

## **MIGRATION ACCOUNTING RULES**

All international students, including students from CIS countries, entering Russia, are required to comply with the rules of the migration legislation of the Russian Federation.

### **Basic regulatory legal acts**

- Federal Law No. 114-FZ of 08/15/1996 On the Procedure for Leaving the Russian Federation and Entering the Russian Federation";
- Federal Law No. 115-FZ of July 25, 2002 "On the Legal Status of Foreign Citizens in the Russian Federation";
- Federal Law No. 109-FZ dated July 18, 2006 "On Migration Registration of Foreign Citizens and Stateless Persons in the Russian Federation";
- Decree of the Government of the Russian Federation No. 9 dated 15.01.2007 "On the Procedure for Migration Registration of Foreign Citizens and Stateless Persons in the Russian Federation";
- Order of the Ministry of Internal Affairs of Russia dated 09/14/2020 No. 641 "On Approval of the Notification Form for the Departure of a Foreign Citizen or Stateless Person from the place of Stay, the list of information contained in the specified notification, the Requirements for its registration, the procedure for sending it to the migration registration authority, including in electronic form, as well as the shelf life of a copy of the specified notification in a multifunctional center for the provision of state and municipal services or a federal postal service organization";
- The Administrative Regulations of the Ministry of Internal Affairs of the Russian Federation on the provision of state services for migration registration of foreign citizens and stateless persons in the Russian Federation, application forms for registration of a foreign citizen or a stateless person at their place of residence, applications for the removal of a foreign citizen or a stateless person from registration at their place of residence, notification of the arrival of a foreign citizen or a stateless person at the place of residence, marks on registration (de-registration) of a foreign citizen or stateless person at the place of residence, marks confirming that the host party and the foreign citizen or stateless person have performed the actions necessary for their registration at the place of stay, affixed, inter alia, by the multifunctional center for the provision of state and municipal services, approved by order of the Ministry of Internal Affairs Russian Federation No. 856 dated 10.12.2020;
- Order of the Ministry of Internal Affairs of Russia dated December 18, 2017 No. 933 "On Approval of the Procedure for Making a Decision on Extending or Reducing the Period of Temporary Stay of a foreign citizen or Stateless Person in the Russian Federation."

## **Registration of foreign students for migration purposes**

1. Upon entry into the Russian Federation, a foreign citizen must obtain and fill out a migration card form. A migration card is a document that contains information about a foreign citizen entering the Russian Federation, and also serves to monitor his temporary stay in the Russian Federation. Migration card forms are issued to foreign citizens upon entry into the Russian Federation free of charge by officials of immigration (border control) authorities or representatives of organizations providing transportation services to foreign citizens entering the Russian Federation. The migration card is in the possession of a foreign citizen during his stay in the Russian Federation. Foreign citizens staying for the purpose of studying should mark the word "STUDY" in the "Purpose of visit" field of the migration card. It is not allowed to underline the word "WORK" or "PRIVATE".
2. Upon arrival at the place of study, the foreign student must inform the representatives of the educational organization about his arrival on the same day.: - to the Dean's Office of your faculty; - to the Department of Recruitment, Support and Academic mobility of Foreign students.
3. According to the migration legislation of the Russian Federation, all foreign citizens are required to register for migration at their place of stay within 7 working days from the moment of arrival at their place of stay. The migration registration procedure consists of informing (notifying) the migration unit of the territorial body of the Ministry of Internal Affairs of Russia about the arrival of a foreign citizen at the place of stay. At the same time, it is necessary to know that all migration registration procedures are carried out by the receiving party (the receiving party may be - a citizen of the Russian Federation, a foreign citizen or a stateless person permanently residing in the Russian Federation, a legal entity, a branch or representative office of a legal entity that, in accordance with the legislation of the Russian Federation, has provided residential or other premises for the actual residence of a foreign citizen or a stateless person, or an organization in which a foreign citizen carries out labor or other activities not prohibited by the legislation of the Russian Federation. A foreign citizen or a stateless person who owns a dwelling in the territory of the Russian Federation and has provided this dwelling for the actual use of a foreign citizen or a stateless person may act as a receiving party). Upon arrival at the place of stay, a foreign citizen presents his passport and migration card to the receiving party, which is filled out upon entry into the Russian Federation. The receiving party, based on the documents presented by the foreign citizen, fills out a special form for notification of the arrival of the foreign citizen at the place of stay. The receiving party shall attach to the arrival notification, submitted personally to the migration department directly or through the multifunctional center, or sent by mail:

- a) copies of all pages of the identity document of a foreign citizen, which contain information about this foreign citizen and (or) have marks about crossing the state border of the Russian Federation or another foreign state;
- b) a copy of the migration card of a foreign citizen (except in cases when a foreign citizen is relieved of the obligation to fill out a migration card in accordance with an international agreement of the Russian Federation);
- c) a copy of a document confirming the right to use residential or other premises provided for actual residence to a foreign citizen. A copy of the document confirming the authority of the responsible person of the organization (if the organization is the host party). We would like to draw your attention to the fact that an educational organization can act as a host only in the case of actual residence of a foreign citizen in a dormitory of this organization or other premises that are provided to it for possession and (or) use on the basis of a civil contract with the right to provide this premises to third parties.

A foreign student living in a rented residential building during the study period must be registered at the address of this residential building. The receiving party for this foreign student will be the person who provided him with this living space, and who is responsible for providing the necessary documents for the registration of a foreign student at the place of residence. If a foreign citizen has a tear-off part of the Notification with a mark, it confirms his registration for migration. A foreign citizen has the right to independently notify the migration registration authorities of his arrival at the place of stay if there are documented valid reasons (illness, physical disability, etc.) that prevent the receiving party from independently sending a notification to the migration registration authority. In this case, in order to register at the place of stay, such a foreign citizen additionally attaches to the notification of his arrival at the place of stay a notarized consent of the receiving party for the actual residence (stay) of a foreign citizen directly to the territorial body of the Ministry of Internal Affairs of the Russian Federation, the following documents are attached to the notification of arrival:

- a) copies of all pages of the identity document of a foreign citizen, which contain information about this foreign citizen and (or) have marks about crossing the state border of the Russian Federation or another foreign state;
- b) a copy of the document confirming the host party's ownership of the residential or other premises provided for the actual residence (temporary stay) of a foreign citizen;
- c) a copy of the migration card (except in cases when a foreign citizen is relieved of the obligation to fill out a migration card in accordance with an international agreement of the Russian Federation);
- d) the notarized consent of the receiving party for the actual residence (stay) of a foreign citizen with her.

Upon departure, the foreign citizen informs the receiving party about his departure. In the event that a foreign citizen changes his place of stay in the Russian Federation, upon arrival at the new place of stay, he submits a passport, a migration card and a tear-off part of the notification form for arrival at the previous place of stay to the receiving party at the new place of stay.

Please note that the period of temporary stay of a foreign citizen in the Russian Federation is determined by the validity period of the visa issued to him.

The period of temporary stay in the Russian Federation of a foreign citizen who has arrived in the Russian Federation in a manner that does not require a visa may not exceed ninety days in total for each period of one hundred and eighty days, except in cases provided for by the legislation of the Russian Federation. In this case, the continuous period of temporary stay in the Russian Federation of a foreign citizen may not exceed 90 days.

A foreign citizen is obliged to leave the Russian Federation after the expiration of the permitted period of stay. To extend the validity period of the visa or the period of stay, it is necessary to contact the host party or the authorized body in advance, before the expiration of the above-mentioned period.

In accordance with clause 7 of Article 5 of Federal Law No. 115-FZ, the obligation to provide the territorial body of the Ministry of Internal Affairs of Russia with the documents necessary to extend the temporary stay of foreign students is assigned to the educational organization.

The educational organization is obliged to apply to the migration department of the territorial body of the Ministry of Internal Affairs of Russia with a request (submitted in any form) for an extension of the temporary stay in the Russian Federation of a foreign citizen studying there, no later than 20 days before the end of his temporary stay in the Russian Federation.

**Simultaneously with the request, the following documents must be submitted:**

- an identity document of a foreign citizen and a copy of it (all pages);
- migration card (if available) and its copy;
- a document confirming admission to an educational organization or transfer of a foreign citizen in the same educational organization from one educational program with state accreditation to another educational program with state accreditation, including another level, or a document confirming the transfer of a foreign citizen to another educational organization to continue full-time or part-time education correspondence form for the main professional educational program, which has state accreditation, or a document, confirming the expulsion from the educational organization in connection with the completion of their studies in the specified basic professional program.

The period of temporary stay in the Russian Federation of a foreign citizen who has completed full-time or part-time studies in a state-accredited basic professional program may be extended for up to 30 calendar days from the date of the foreign citizen's expulsion from an educational organization due to the completion of his studies in order to enroll him for full-time or part-time studies in the same or another educational organization according to the main professional educational program of another level, having a state accreditation (at the request of this foreign citizen or an educational organization in which the foreign citizen has studied or will continue to study).

### **Procedure for actions of a foreign citizen in case of damage or loss of a migration card:**

1. Immediately notify the specialists working with international students of the educational organization about the incident.;
2. Within 3 days from the date of damage or loss of the migration card, contact the Migration Department of the Ministry of Internal Affairs of the Altai Republic to issue a duplicate migration card at the address: Gorno-Altaysk, Prospekt Kommunistichesky, 113/4.

### **Employment of international students**

The right of foreign citizens to work in the Russian Federation is regulated by the legislation of the Russian Federation (subitems 6 - 7.1. of paragraph 4 of Article 13 of Federal Law No. 115-FZ dated July 25, 2002 "On the Legal Status of Foreign Citizens in the Russian Federation" (hereinafter - the Federal Law)).

Obtaining a work permit or a patent is not required for foreign citizens and stateless persons studying in the Russian Federation in professional organizations and educational institutions of higher education:

- and those who perform work (provide services) during the holidays (the vacation period is established by the curriculum of the educational organization);
- and those who work in their free time in these educational organizations, in business associations or in business partnerships established by budgetary or autonomous educational organizations of higher education in which they study;
- according to the main professional educational program, which has state accreditation, and working in their free time. In other cases, a foreign citizen has the right to work if he has reached the age of eighteen, and if he has a work permit or a patent.

### **Contacts:**

Department for Recruitment, Support and Academic mobility of Foreign students of the GASU: Gorno-Altaysk, Lenin St., 9/1, phone: +7-963-510-62-22, e-mail: [ors@gasu.ru](mailto:ors@gasu.ru)

Migration Department of the Ministry of Internal Affairs of the Altai Republic: Gorno-Altaysk, 113/4 Kommunisticheskiy Prospekt, phone: 8 (38822) 6-15-46, 6-20-12

Migration Department of the Ministry of Internal Affairs of the Russian Federation in Gorno-Altaysk: Gorno-Altaysk, Prospekt Kommunistichesky, 113/4, phone: 8 (38822) 2-53-88